



DEFENSE CONTRACT MANAGEMENT AGENCY
DEFENSE CONTRACT MANAGEMENT AGENCY DALLAS
600 N. PEARL STREET, SUITE 1630
DALLAS, TEXAS 75201-2843

IN REPLY
REFER TO:

DCMA Dallas

Date: November 1, 2016

TO: Derek Boone
Han Boone International, Inc.(Cage OY6E8)
2200 Gravel Drive
Ft. Worth, TX. 76118

SUBJECT: Authorization to implement Alternate Release Procedures (ref DFARS 246.471)

The Defense Contract Management Agency (DCMA) recognizes contractors who have demonstrated the capability to maintain a satisfactory Quality Program or Inspection System. The assigned DCMA Quality Assurance Specialist (QAS), Cody Killion, has recommended that Han Boone International, Inc. be authorized to participate in the Alternate Release Program (ARP). ARP allows the contractor to release shipment before obtaining a QAS's signature.

This authorization will provide mutual benefits by minimizing delays and permitting a more uniform flow of shipments. However, ARP will not be used as the sole basis for Government acceptance or in lieu of performing surveillance on the supplies involved. The Government will continue to review your Quality/Inspection System and perform or witness those inspections and tests deemed necessary to assure the continued satisfactory performance. Notification shall be made in sufficient time to allow sampling and inspection, if the QAS so requests.

This authorization will typically be reevaluated each year; however, contact your assigned DCMA QAS if your organization makes significant changes in the Quality System and/or quality management personnel, or the company relocates or under goes a corporate merger, so that the QAS may reevaluate the continuation of ARP.

There are several exceptions to ARP which still require coordination with the DCMA QAS prior to shipment, including:

- > **Navy Special Emphasis Program (NSEP)** contracts,
- > **Level I/Subsafe** programs
- > **NASA** contracts,
- > Items indicated as **Safety of Flight (SOF)**,
- > Items indicated as **Critical Safety Item (CSI)**,
- > Items indicated as **Aircraft Launch and Recovery Equipment**,
- > All lots subject to **Production Verification Testing (PVT)** or **Production Lot Testing (PLT)**.
- > **First Article** requirements,

- > Production lots which were approved via a **Conditional F/A approval**,
- > Contracts involving Ammunition and Explosives with **Qualification** requirements,
- > Contracts issued **Quality Assurance Letter of Instruction (QALI)**,
- > Contracts or product issued a **Letter of Delegation (LOD)** for QAS verification.

These procedures do not authorize your organization to ship supplies and/or services beyond their contractual ship date. Whenever this condition exists, contact the QAS for resolution, prior to shipment.

When your organization elects to ship product in this manner, the “ARP” box must be checked on the WAWF Receiving Report. By checking this box, the following statement is invoked:

“The supplies comprising this shipment conform to the quality, identity, and condition called for by the contract; have been subjected to and have passed all examinations and test required by the contract; are of the quantity indicated; are shipped in accordance with authorized shipping instructions; and released in accordance with section 246.471 of the Defence FAR Supplement.”

In accordance with DFARS Appendix F, please complete the WAWF Receiving Report for QAS signature as soon after supplies and/or services are released (for shipment) but not more than 3 workdays after release. Timely distribution of the WAWF DD Form 250 to the QAS cannot be overemphasized, since payment cycle time will be impacted if not distributed in a timely manner.

Please provide the names and signatures of the company representatives that you will authorize Alternate Release signature authority. Have these representatives complete the enclosure and return to your DCMA QAS as soon as possible. Please advise of any changes to the enclosure as soon as they occur.

I am sure you recognize the significance of the reliance we are placing on your organization, and as such, you will continue to assure that a satisfactory Quality Program/Inspection System is maintained.

Sincerely,

Mr. Cody Killion
Quality Assurance Specialist
DCMA Dallas – ABQC (FW)
817-978-0082